



Practitioner's Toolbox



Policies and Procedures: Mental Health Practices (2004)

Includes comprehensive HIPAA form library

Every good mechanic understands the need for good tools that fit the job. Having written policies and procedures offers protection when there is a question of how clinical or business decisions are made. Lacking such documentation opens your practice up to destruction as it limits your ability to substantiate your actions.

Designed to give a easily understood stepwise outline to the major areas involved our "toolbox" will

- *Guide you in the initial assessment as to existing practices and documentation
- *Pinpoint those areas of business operation where you have "gaps" that significantly increase your exposure for legal action
- *Provide you with specific documentation of policies and procedures easily customized for your practice

Policies addressed in our Practitioner's Toolbox include:

- *Administrative and Clerical Staff
- *Professional Staff *Clinical Service
- *Business Practices *HIPAA Documentation and Compliance

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Brian D. Carr, Ph.D.
Behavioral Health Associates, P.C.
3709-22nd Place, Suite C, Lubbock, Texas 79410
(806) 795-3911 voice 795-2315 fax bha@healingtalk.com
www.healingtalk.com